



ASSP Northern Ohio Chapter: Executive Committee Meeting Minutes

Date | time September 12, 2024 @ 6:00 PM
Burntwood Tavern, Solon, OH

In Attendance

Bob Gates, Iris McCon, Pat McCon, Weldon Maples, Valerie Baker, Randall Hines, Dave Perry, David Costantino

Quorum of Executive Committee members is present.

Call To Order/Approval of Minutes

Meeting called to order by Dave Perry at 6:17PM

Dave announced that Matt Baker was ROC

Minutes from 7.25.24 approved.

Safety Moment

EAP and offsite location/annual training (HB), New Hire Orientation (VB), alternate LOTO (RH), pepper spray (WM), trenches (BG), electric vehicles (IM), OSHA site visits (DP)

BWC/ASSP Safety Expo Update

David C reported that there are 103 attendees, and 19 vendors registered for the Safety Expo on October 3rd in Niles.

Possible changes to Expo in the future due to organizational changes at BWC. Discussion was held and EC thought that this event could continue with or without the BWC name/sponsorship

Finance Report

Pat M reported on the following

- o \$38K in Checking Account
- o \$8500 in Savings Account
- o \$1290 in PayPal Account

Discussion about securing a Chapter Credit Card. (ongoing)

- o **ACTION ITEM:** Continue to move forward with reviewing options for a card. Discuss with ASSP guidance/recommendations
- o **ACTION ITEM:** Add to next EC agenda/vote adding a second scholarship
- o **ACTION ITEM:** Add to next EC agenda/vote on establishing procedures for an external independent audit.

Committee Reports

Events:

- **See the schedule on the website for a complete list of meeting dates, times, and locations.**
- September 27th Technical Meeting – Hinckley Lake Dam Project and cookout
 - Bring your own hard hats, PPE, safety vests
- October 2-3 – BWC and NOHIO ASSP Safety Expo – Niles Ohio
 - Deadline for social is September 18th
- Chapter Social on Wednesday evening. *More details to come.*
- November 22nd – JBT FoodTech Tour and Meeting
- November EC – Zoo/TBD
- December 12th – Holiday Social at Cleveland Fire Museum. More Details to come
- Beginning to schedule for 2025 – send presentation ideas or locations to Valerie or Pat
- Discussion about live streaming or having online technical meetings

Membership:

- Randall to begin reviewing membership roster
 - **ACTION ITEM:** Get number of members and names

By Laws:

Review and send to Chistina M. to place on website. Bylaws were updated two years ago.

Agenda Topics

- Mentoring Program Overview:
 - Policy sent to EC for review and feedback
 - Mentoring program is flexible for both mentors and mentees
 - Follows ASSP Code of Conduct
 - 2 years
 - Includes meetings and attendance at social events
 - Communication strategies
 - Committee will pair based on location/industry
 - Send feedback on policy to Holly

Announcements and Discussion

- New BWC Cleveland Safety Consultant position is open
 - **ACTION ITEM:** Add to job board
- The meeting adjourned at 7:39 PM.

Next Meeting

November – TBD @ Zoo