

Northern Ohio ASSP
May 21, 2024
Executive Committee Meeting Minutes

Members in Attendance:

Matt Baker, Valerie Baker, Jim Chambers, Holly Bolin, Dave Perry, Weldon Maples

Meeting Called To Order:

- 5:42PM by Holly Bolin

Safety Moment:

- Matt Baker – check for cracks in lifting devices, check welds

Announcements:

- Matt getting married

Old Business:

- **ROC Updates (Holly B.)**
 - ASSP mission, vision, and values; 3 domains of focus
 - Raise chapter contribution to regional. This has been an ongoing conversation at ROC. Not raised since 1990. Most chapters pay in between \$2.50 - \$5.00. We currently pay \$0.75 and would increase to \$2.50. Approved by ROC delegates and goes into effect April 2025. Money would be used toward travel and programming at regional level.
 - Additional time to meet with area directors at ROC
 - Future ROC dates:
 - Fall 2024 ROC – September 26-27 in Columbus
 - Spring 2025 – Dates TBD – hosted by Michiana chapter – South Bend, IN area
 - Fall 2025 – Dates TBD – hosted by East Tennessee chapter – Knoxville, TN area
 - Financial and Leadership reports due May 31
 - COMS due in August

- **Executive Committee/Chair Changes (Holly B.)**
 - Which chairs are open:

- Social Media - Open
- Membership – Jim C.
- Programs and Events – Valerie B.
- Add an Awards Chairperson – scholarships, SpY other types of recognition (split these duties from membership chair)
 - Make decision during transition
- WISE rep – Women’s in Safety Excellence

Treasury Report:

- No report.

Events Committee Report

- 2024 Schedule of Events for Review (see attached)
 - Leadership Transition Meeting for EC on June 7th after Technical meeting ends. ACTION ITEM: Holly will determine location.
 - Discussion of various options for mixers
 - Mixer at hotel on October 2nd before Safety Expo
 - September 27 Technical meeting with Cleveland Metroparks. Weldon to finalize with Valerie.
 - February 2025 Networking Social event discussion
 - ASSP Foundation Scholarship. Valerie will be attending the ASSP Safety Conference and can present the reward.
 - Amount in scholarship fund?
 - Last recipient was Mallory Berry, Columbia Southern University, for \$1000.00
 - Follow up with Andy
- **Mentoring Program:**
 - Need to find someone who can develop and establish it, also find the next person to run it so it sustains over. Develop guidelines
 - Maybe start promoting mentorship first – start collecting names of people who would like to mentor or be in the program as a mentor to gauge numbers
 - Develop database of mentors and mentees and match up
 - Dave uses software called mentor loop, will see if there is anything he can grab to use

- Mentoring Program – most chapters have a student chapter, We will really be focusing on new professionals
- December Cleveland Museum – mentor mixer?
- **ACTION ITEM:** Weldon will forward mentoring program from CMP for review
- Reach out to local universities to mentor students who are seeking EHS through other majors: public health, environmental science, construction management, etc.
- Matt will take the lead at Finley for recruitment

New Business:

- **Election**

- No election is necessary per Bylaws when only one candidate per position/non-contested.
- Email will be sent to members
- Current slate is as follows:
 - Secretary – Weldon Maples
 - Advisory Group Member (2 positions) - Jim Chambers/Betty Ann Bruewer
 - President Elect – Dave Perry
 - Open Committee Chair:
 - Social Media

Open Discussion:

- **Leadership Transition Meeting discussion.**

- **ACTION ITEM:** Holly will send out information to incoming EC members
- Chet assisting Holly

Meeting Adjourned:

- 7:24PM