



Northern Ohio ASSP Executive Committee

Meeting Minutes Date: November 13, 2025

Location: Blue Canyon – Twinsburg, OH

Time: 4:00 PM – 5:06 PM

Members Present:

- Kaleb Ward – President Elect
- Weldon Maples – Secretary
- Valerie Baker – Programs Chair
- Iris McCan – Foundation Liaison
- Pat McCan – Member at Large
- Jim Chambers – Advisory Group Member
- Holly Bolin – Member at Large
- Bettyann Bruewer – Advisory Group Member

Quorum: *Majority of executive committee present; confirmed quorum with at least one elected member.*

Agenda & Discussion Items:

1. Safety Moment

- Ladder and seasonal hazards. Shared story: Risks of overreaching on top rungs while hanging holiday lights. Reminder: 37.3 million falls annually requiring medical attention.
- Engagement tool: “Safety word-of-the-day” calendar with QR codes; Kaleb shared with EC on 11.14.25

2. Financial Report

- No report at meeting...account values added to minutes on 11/17/2025
 - CHECKING \$35,898.35
 - MONEY MARKET SAVINGS \$8,536.47
 - PAYPAL \$6,330.91

3. Mentorship Program

- Proposal: Transition to monthly Zoom sessions starting in 2026 for accessibility. To include 15–20 minute topic segment, breakout rooms, plus 2–3 in-person socials annually.



- Leadership transition: Holly B. is relocating; have someone shadow and assume role through next election cycle.
- Plan: Formal proposal to be presented at next meeting.
- Consideration: Holiday presentation at Christmas program if feasible.

4. Program Committee

- **October 2 PDC Recap:**
 - Financial loss: ~\$6,120 (speaker fee \$4,000; venue/lunch ~\$4,000; revenue \$2,600).
 - Speaker quality praised; attendance lower due to limited publicity and competing events.
- **Upcoming Events:**
 - December event: Limited time to plan/publicize; consideration of January “winter” social.
 - Venue option: “Merwin’s Wharf” near Cleveland riverfront; tentative hold for December 11, possibly moved to January 15. ***Space has been secured for January 15th.***
 - February 26: Annual multi-chapter event at Flatiron; chapters contribute ~\$250 for appetizers; \$5 registration.
- **Program Pipeline & Outreach:**
 - Membership ~350; engagement challenges noted.
 - Call for speakers to be issued.
 - Ideas: Virtual lunch-hour webinars, ethics talk, tours (Mitchell’s Ice Cream, SoftLite Windows, Patterson Fruit Farm, Cedar Point, Great Lakes, distillery, shipyards, Avery, Safeguard, Gojo).
 - Outreach: Greater Cleveland Safety Council events to solicit tour hosts.
 - Volunteers needed for venue/speaker sourcing and logistics.

5. COMT Review

- Chapter achieved **Platinum recognition** again.
- Next year responsibilities assigned to Dave; need schedule awareness and task tracking.
- Goals: Rotate monthly meetings geographically, membership spotlight recognition, enhance mentorship program.
- ROC participation: Missed October; spring/May attendance required.
- Member Spotlight Video Initiative:
 - 3–5 minute videos featuring members’ backgrounds and advice.



- Production: Phone, tripod, microphone, CapCut editing, ASSP backdrop.
- Plan: Record at January meeting; post on website/YouTube.

6. Scholarship & Fundraising

- Current scholarship: \$1,000; considered insufficient.
- Historical model: ~\$30,000 principal supports \$1,000 scholarship.
- Exploration: Updated requirements (e.g., \$90,000 for \$3,000).
- Fundraising ideas: Golf event revival, Topgolf/virtual golf fundraiser, legacy giving/bequests.
- Treasurer (Andy) or Iris to contact ASSP Foundation for requirements and fund status.

7. Elections

- Committee to begin in January (Matt Baker).

8. Social Media

- No Report

9. Membership

- No Report

10. Open Discussion

- Advisory Group recap: Missed due to daytime scheduling; request for asynchronous participation (recorded kickoff + discussion board).
- Society-level changes noted; uncertainty in contacts.

11. Action Items

- Draft and present 2026 monthly Zoom mentorship plan (Holly and Bettyann)
- Confirm January winter social venue/date and costs (Weldon).
- Coordinate February 26 Flatiron multi-chapter event (Valerie & Pat).
- Issue call for speakers.
- Recruit program committee volunteers.
- Outreach to tour venues (Mitchell's, Patterson's, SoftLite, Cedar Point, etc.).
- Expand outreach across chapter geography (Toledo, Youngstown, Sandusky).
- Leverage Greater Cleveland Safety Council for tour leads.
- Add ROC participation to recurring minutes; identify proxy attendee.
- Follow up on social media activities and posting cadence (Will)
- Explore Topgolf/virtual golf fundraiser options.
- Create annual communication on estate planning/legacy giving - Treasurer

Adjournment



Meeting adjourned at **5:06 PM**.